This Sample Title is Arial 110 Point Bold

Name(s) and affiliations go here – This is 60 point Arial

Introduction – 60 point (pt)
This is a template to create a poster in PowerPoint.
The purpose of this template is to help you get started.
The text and headings are placeholders. Replace them with your own text and headings.

About the text size (this subheading is 52 pt)
• This text is 48 pt Arial.
• You may need to modify this template to suit your content or poster requirements.
• Always use bold for titles and headings but not for text.
• This body text is 48 pt Arial font (44-48 point is typical). You may need to adjust it somewhat for your content; however, smaller than 40 pt is hard to read.
• The text will wrap when it gets to the end of the line.
• You can change the length or width of a text box by dragging the handles at the corners of the text box.

This Template is 36" tall by 56” wide
• The lines in this template are there to help you organize your content into columns.
• The lines are optional – delete them if you want.
• This template is 36” tall by 56” wide, fairly typical for a small poster.

Modifying the Layout
• To change the dimensions of your poster: Design > Slide Size.
• Maximum PowerPoint width or height is 56 inches.
• For a poster wider or taller than 56 inches, create it at half size, then print it at 200%.

Inserting Pictures
To insert a picture: Insert > Picture (saved file).

To change size of inserted pictures:
• Format, then double click picture. Click open Size box (arrow in bottom right corner) to lock aspect ratio.
• Or, right click on picture and select Size and Position.
• Or use corner handles to adjust size.

Conclusion
This template was created by the University of North Carolina at Chapel Hill Health Sciences Library.

For More Information
Check out the UNC Health Sciences Library’s online tutorial, Designing Effective Posters, at http://guides.lib.unc.edu/posters

References
References may be smaller than the body text, maybe 20-24 pts.